



**Halton Children's Trust**  
**Minutes of Executive Group Meeting held on Tuesday 8<sup>th</sup> September 2009**  
**2.00pm, Municipal Building Widnes**

**Present:**

Gerald Meehan	Strategic Director of Children's Services (Co-Chair)
Steve Collett	Chief Officer, Cheshire Probation Area (Co-Chair)
Ann McIntyre	Operational Director, Business Support and Commissioning
John Pearce	Divisional Manager, Planning & Performance, CYPD
Paula St Aubyn	Divisional Manager, Safeguarding, Quality and Review
Michelle Bradshaw	Halton & St Helens PCT
Jane Lunt	Halton & St Helens PCT
John Pearce	Divisional Manager, Planning & Performance, CYPD
Dave Howard	Connexions Greater Merseyside
Amanda O'Brien	Third Sector Lead Engagement Officer
Judith Kirk	Operational Director for Universal Learning, CYPD
Mark Grady	Policy & Partnership Development Officer, Halton LSP
Dympna Edwards	Deputy Director of Public Health, Halton & St Helens PCT
Gareth Jones	Youth Offending Team
Tony Crane	Organisational Development Manager, HBC
Karen Hickey	Children's Trust Partnership Officer (minutes)

**Apologies**

Nigel Moorhouse	Operational Director, Specialist Services
Jackie Burns	Learning & Skills Council, Greater Merseyside

Item		Action
1.1	<b>Minutes and Action List from Children's Trust Executive Group meeting 21.07.09 including Actions List</b>	
1.2	<b>Item 2.1 SDP 1 update</b> – dialogue has been held around commissioning, PCT will support local authority	
2.	<b>Priorities</b>	
2.1	<u>SDP Update - Young People are Physically, Emotionally and Sexually Healthy</u> A key event has been planned for the 6 <sup>th</sup> October, to help establish a 12 month action plan for tackling the Indicator of Success areas. The event will focus on infant mortality, teenage pregnancy, and risk taking behaviour. More up to date data streams from Public Health are being made available to measure success accurately.	
2.2	<u>SDP Update – All Young People are Successful when they Leave School</u> SDP group has now been established, and Job Centre Plus and Riverside College have been invited to participate. A draft business plan has been produced. An OBA presentation is	

<p>2.3</p>	<p>planned for the first group meeting, and a DCSF advisor will also attend. A NEET workshop was held recently with Government Office North West. It was updated that the latest figures show that the highest area is with 18 year olds, due to recession and poor job market. Vulnerable groups such as care leavers are also most affected. Debate was held around how the Children's Trust can support these groups better. MG to take back to LSP.</p> <p><u>SDP Update – Children and Young People do Well Wherever they Live and Whatever their Needs</u> The SDP group have now had their first meeting on the 1<sup>st</sup> July. Each Indicator of Success area has been assigned a lead from the group, and leads will report back to the group on their individual areas at the next meeting. OBA Champions will conduct a 'turn the curve' exercise at the next meeting to embed the process amongst the group.</p> <p>It was identified that more emphasis is needed to embed the importance of the Service Delivery Partnerships within Children's Services as a whole. Suggested methods of promotion were 'Z cards' which are shortly to be produced summarising the Children and Young People's Plan, and it was also suggested that the 3 priorities could be printed on CYPD letterheads etc. JP/AMc to follow this up.</p>	<p>MG</p> <p>JP/AMc</p>
<p>3.</p> <p>3.1</p>	<p><b>Decision Making</b></p> <p><u>Joint HSBC/Children's Trust event for front line practitioners</u> John Gallagher, Workforce &amp; Training Manager, to be asked to lead on this event, KH will assist. John to be asked to set up a working group. It was suggested that the main item could be Children's Trust progress update, 12 months on from review and re-branding. Date of event (11<sup>th</sup> February 2010) to be added to all diaries. AMc to investigate anticipated overall cost and Children's Trust partners to be asked for contributions to fund the event.</p>	<p>JP</p> <p>AMc</p>
<p>4.</p> <p>4.1</p> <p>4.2</p> <p>4.3</p>	<p><b>Information Items</b></p> <p><u>HSCB Minutes</u> Item 2.0 - PStA and TC to discuss issue with lead for Family Intervention Project with Nigel Moorhouse</p> <p><u>Endorsement of protocol between HSCB and Children's Trust</u></p> <ul style="list-style-type: none"> <li>• Point 1.6 – Lead Member role will have scrutiny/challenge role within HSCB</li> <li>• Point 4.4 – to be reviewed annually following publication of Working Together report in December 2009.</li> <li>• Levels of Need – additional focus to be put on level 4 children</li> </ul> <p>The plan was endorsed by the Executive Group. To be submitted to Children's Trust Board on the 1<sup>st</sup> October.</p> <p><u>Joint Commissioning Report</u> The report was outlined to the group. Current commissioning for</p>	<p>PStA/TC/NM</p> <p>PStA (amendments)</p>

children's services within the local authority is done within CYPD, however this will soon be centralised as part of the local authority efficiency review. PCT support is detailed within the report, though this does not include public health. The Children and Young People's Plan will be used as the commissioning plan for the PCT. A table was circulated detailing how current commissioned services for children and young people meet Service Delivery Partnership priorities. TCS will have contracts with all services, but does not currently commission. Regarding future developments with WNF allocations, the Service Delivery Partnerships have agreed to:

- Equally divide the remaining allocations for 2009/10 and 2010/11 to commission services more effectively to address the key priorities.
- Consult with the Children's Commissioning Manager on the performance and appropriateness of existing projects against WNF criteria and priorities
- Explore the use of the commissioning pot for additional funding
- Fund existing or future projects through mainstream budgets

A systematic review of all service provision for children will be undertaken, to establish if current provision is fit for purpose and to identify opportunities for pooling funding.

Commissioning staff from PCT and CYPD are participating in the Commissioning Support Programme currently being facilitated by the DCSF. This will support development of commissioning skills to enable joint commissioning.

Next steps are to pursue idea of what Joint Commissioning Unit would look like and try to make this fit with the new HBC structure. Also to focus on WNF spend for immediate future then long-term to review all of Children's Services spend including core spend.

#### 4.4 Contact Point Accreditation

The Board were given an update on Contact Point and progress to date. The DCSF have stipulated 49 criteria points which all organisations have to satisfy before they are given access. It was queried whether support would be available to 3<sup>rd</sup> Sector organisations to enable them to meet requirements, and it was confirmed that this would be given via assistance with IT systems. There could potentially be some cost involved, but equipment (eg remote access fobs) would be provided.

#### 4.5 Performance Dashboard

The report was outlined to the group. It can be used to map commissioning priorities against current performance output. The report is presented as an overview and more detail can be given on performance targets. Discussion was held around the method for indicating status for targets, and this was clarified to the group.

#### 4.6 Feedback on Youth Offending Team Inspection

GJ updated that the Youth Offending Team had received a very

	<p>positive report, with the highest score possible given on Safeguarding, with only 3 minimum improvements required. Action plan for improvement will go to YOT Board on the 11<sup>th</sup> September. A full copy of the report is available on request. GJ to send press release to KH for inclusion in CYPD Link. GM to issue letter to all staff within YOT to thank them for their hard work.</p>	<p>GJ GM</p>
4.7	<p><u>New Horizons in Mental Health Consultation</u> The report was outlined to the group. Responses to be sent to Lindsay Smith by the 16<sup>th</sup> September 2009.</p>	<p>ALL</p>
4.8	<p><u>Child Poverty</u> Item to be deferred to next meeting</p>	<p>KH</p>
4.9	<p><u>OBA Update</u> Champions have now been assigned to Service Delivery Partnerships and have begun rollout of training via presentations. Groups covered so far have been Connexions staff, 30 PCT staff and Halton Parent and Carers Forum. The parents are now keen to become involved with the Service Delivery Partnerships, and have requested that SDP leads from all 3 priorities attend their next meeting on the 9<sup>th</sup> November, to give the group more information.</p>	<p>SDP leads</p>
6.	<p><b>Date and Time of Next Meeting:</b>  Tuesday 20<sup>th</sup> October 2009, 2.00pm Marketing Suite, Municipal Building Widnes</p>	